

City of Beverly

Board of Cemetery Managers

191 Cabot Street
Beverly, MA 01915
978-921-6000
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Loring Ward, chair
Eugene Wood
John Dunn
Peter Seamans, clerk

Cemetery Price and Fee Schedule:

Effective November 1, 2000

Double grave:	Lot: \$400	Endowment: \$1,100	\$1,500 (upright marker section)
Additional adjacent graves	\$200	\$550	\$ 750
Six cremation grave:	\$200	\$600	\$ 800 “
Single grave:	Lot: \$200	Endowment: \$400	\$ 600 (flush marker section)
Double grave:	\$400	\$800	\$ 1200 “
Double cremation grave:	\$100	\$300	\$ 400 “
Veteran grave, includes opening (Beverly residency required):	\$ 550		“

Services:

Adult interment:	\$550 (Includes 90 minutes of attendance)
Stillborn and children under 6 years:	\$100 “ “
Child under age 14:	\$200 “ “
Cremation interment:	\$200 “ “
Disinterment:	\$1,200 (reinterment at regular interment rates)
Cremation disinterment:	\$200 “ “
Reuse of old grave:	\$200 (new interment at regular rates)
Endowment of old grave:	\$400 (assessed for graves previously not endowed)
Overtime:	\$250 per overtime unit: rate applies cumulatively to

the following services:

- 1) Requested with less than 24 hours notice,
- 2) Saturday services performed between 8:30 AM and 2:00 PM,
- 3) Services to be performed before 8:30 AM or after 3:00 PM,
- 4) Orders for services received after 10:00 AM Friday for Monday before Noon
\$100 per hour (assessed for each hour or fraction thereof for time after 90 minutes from scheduled time of arrival at the cemetery)

Foundations:	\$100/square foot: \$150 minimum
Installation of markers:	\$150

Cemetery operating policies:

1. Recreational use of cemeteries:

The Board of Cemetery Managers emphasizes that cemeteries are first and foremost memorial parks for past citizens of the City. Any use of the cemeteries which might disrupt the quiet contemplation of their memory or otherwise is inconsistent with the peace and tranquillity which cemeteries represent will not be tolerated.

2. Hours of operation:

The Beverly Cemetery Department will be available for services Monday through Saturday. Normal hours are 8:30 AM to 3:00 PM. There will be no services performed on Sundays or holidays when City Hall is closed. Other times or unusual requests will be at the discretion of the Director of Engineering or the Board of Cemetery Managers.

3. Sale of lots:

Lots will be sold as Double Graves and "Family Plots" will be discouraged. Accordingly, individual or spousal names will be assigned to each double grave; families wishing to create clusters of graves for extended families may purchase adjoining double grave lots, where available. The purchase of five or more graves requires the prior approval of the Board of Cemetery Managers.

4. Opening of graves:

When the city is asked to open a grave which is not in the name of the deceased, or his/her spouse, the City will require that a notarized letter claiming lot ownership and rights to burial be submitted to the City prior to opening any grave. People claiming such ownership rights must understand how cemetery plots are passed on (Mass General Laws Chapter 114, Section 29), who other tenants in common might be, and show diligence locating and including any others with ownership rights. Any burden for the consequences of misrepresentation of rights in cemetery lots will fall to those claiming those rights.

Further explanation of this policy is available.

5. Confirmation of orders:

Orders for opening of graves must be confirmed in writing prior to the City's performance for those services. This order for services must be signed by the Funeral Director, and will include all expected services, time of arrival at the cemetery and represent the fees due to the City for those services as ordered. An interment order signed by the lot owner or the lot's recognized representative is required. For the purposes of this confirmation, facsimile transmission, confirmed by original documents will be acceptable. All fees for interment services are due

at the time of commitment and the City will look to the Funeral Director ordering services for any deficiencies.

6. Installation of foundations and flush markers:

During frost-free months, orders for the installation of foundations and flush markers will be completed within three weeks of the receipt by the cemetery office of an order for service, accompanied with the appropriate fees. Orders accumulating over Winter months will be completed in the Spring prior to Memorial Day. Every effort will be made to complete orders received up to May 1 of each year for the Memorial Day weekend.

7. Installation of memorial markers:

Rules related to memorial markers

Except as approved by the Board of Cemetery Managers, all memorial markers will conform to the following stone sizes.

1. Single graves, double cremation lots, and graves restricted to flush markers will be limited to one marker not to exceed 24" X 12" surface area.
2. Two grave full burial lots may install one upright memorial of maximum size 30" X 14" X 36" high. Memorials will consist of two stones; a. a base of 30" X 14" X 8" and b. a tablet of 24" X 8" X 28" maximum dimension.
3. Three grave and larger lots may install one upright memorial of maximum size 48" X 18" X 36" high. Memorials will consist of two stones; a. a base of 48" X 18" X 8" and b. a tablet of 42" X 8" X 28" maximum dimension.
4. Six grave cremation lots may install one upright memorial of maximum size 24" X 14" X 28" high. Memorials will consist of two stones; a. a base of 24" X 14" X 8" and b. a tablet of 20" X 8" X 20" maximum dimension. Installation of a flush marker will reduce the lot's capacity by two burials.
5. On full graves, two flush markers may be installed on the grave. These may be Veterans' plaques.

Memorial markers set on graves and lots are the property of the lot owner, and accordingly, responsibility for care and repair is that of the lot owner.

8. Planting and decorating of graves:

Planting of annual flowers may be done within 12 inches of any upright memorial markers. Planting adjacent to flush memorials is not permitted. Borders of any kind are not permitted. "Eternal flames" may be placed at graves. Plastic decoration is not permitted except as presentation of age appropriate toys and memorabilia. From time to time any decoration may be removed from the

cemeteries without regard for the recency of placement at or on graves. The cemetery department assumes no responsibility for care or maintenance of decorative matter.

9. Application of overtime rates:

Normal rates apply Monday through Friday, 8:30 until 3:00 P.M. Overtime rates apply during daylight hours (sunrise to one half hour before sunset) before and after these regular hours. Overtime rates apply Saturday, 8:30 to 12:00. The overtime rate applies for any service requested with less than 24 hours notice and for services ordered after 10:00 AM Friday for performance on Monday before 12:00. No service will be performed other than these times, or on Sundays and legal holidays (when City Hall is not open).

The performance of Interment Services includes staff presence to provide graveside assistance and close the grave. The rates assume ninety (90) minutes from the scheduled time of arrival to completion of grave closure. Excess time assessment will apply for any time in excess of 90 minutes.

10. Reuse of graves:

Graves used for over 50 years and which did not use any form of casket protection may be reused in accordance with Mass General Laws Chapter 114 Section 5B. Notarized affidavit asserting unanimity of lots owners' consent will be required prior to opening the grave. Lot owners should understand the indelicate nature of grave reuse. The reuse fee applies to each reused grave and the endowment fee applies to any reused grave not previously endowed.

11. Burial of Cremated Remains:

Up to four interments of cremated remains may be placed on top of full burials. However, lot owners must remember that only two flush markers may be placed on each grave. Cremated remains must be interred in durable and non-biodegradable containers.

12. Removal of Burials:

The Cemetery Division has determined that the removal of burials can be disturbing to family members. Therefore, a Funeral Director will represent families at all removal operations and families will be asked to remain away during removal activities.